Finance Manager

tvt07998@gmail.com
Phone :
Web :

Job Summary

Vacancy :
Deadline : Dec 18, 2024
Published : Dec 11, 2024
Employment Status : Full Time
Experience : Any
Salary : As per company's salary scale
Gender : Any
Career Level : Any
Qualification :

About Technical and Technology Research Authority:

About the Technical and Technology Research Authority (TTRA):

The Technical and Technology Research Authority (TTRA) is an independent organization dedicated to advancing research in the fields of technology and technical innovation for Afghanistan.

Job Description:

Position Overview:

The Finance Manager is responsible for overseeing financial reporting, budgeting, accounting, and compliance. This role involves managing cost accounting, accounts receivable and payable, payroll, risk management, tax clearance, and audit documentation. The Finance Manager will also play a key role in developing financial policies, streamlining processes, and ensuring compliance with donor regulations. Additionally, the Finance Manager will provide training to the finance team and work on enhancing financial management systems to improve efficiency and accountability.

Key competencies

• Leadership and team building.
• Customer service orientation.
• Compliance and risk awareness.
• Business development acumen.
• Financial and operational management

Job Requirements:

• Master's degree in Accounting, Finance, or a related field; ACCA certification preferred.
• A minimum of 5 years of experience in audit, accounting, or finance, with proficiency in QuickBooks and experience in international finance.
• Proven leadership experience in finance, with a successful track record of managing diverse teams.
• Extensive expertise in financial accounting, reporting, budgeting, and ensuring donor compliance.
• Strong experience in training finance staff and implementing robust financial management practices.

Skills:

• Strong analytical and problem-solving skills.
• Accounting / Quick Books
• Excellent knowledge of advanced Microsoft Excel.
• Excellent written and verbal communication skills (English & Local Languages).
• Excellent integrity and character.
• Excellent facilitation/presentation and report writing skills.
• Strong interpersonal skills and ability to engage with others.
• Ability to work within multicultural, multinational working teams and work under pressure conditions.
• Proficiency in Microsoft Office package, specifically in Word, PowerPoint, and Excel.

Submission Guideline:

Interested Afghan national applicants who meet the qualifications outlined above are invited to submit their applications, including the Vacancy Announcement Number (TTRA-AF-F-Finance Manager-001), along with their curriculum vitae, cover letter, and a copy of their National ID (Tazkira) to the following email address: hr.ttra.af@gmail.com.

Only short-listed candidates whose applications meet the specified criteria will be contacted for an interview. If you do not receive a response within two weeks following the application deadline, please consider your application unsuccessful.

Submission Email:

hr.ttra.af@gmail.com

Education & Experience

At least 5 years of experience in audit accounting, with proficiency in QuickBooks for financial management.

Must Have

Master’s degree in Accounting, Finance, or a related field; ACCA qualification is preferred.

Educational Requirements

Compensation & Other Benefits