

Community Mobilizer (Male and Female)

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Phone :

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Job Summary

Vacancy :

Deadline : Aug 11, 2025

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Employment Status : Full Time

Experience : Any

Salary : As per Organization Salary Scale

Gender : Any

Career Level : Any

Qualification :

Job Description

About ACDO: Asia Community Development Organization (ACDO) is an Afghan non-governmental, non-political, and non-profit humanitarian organization established in 2014 and registered with the Government of Afghanistan under the supervision of Ministry of Economy (MoEc) with a mission to provide humanitarian and development assistance to the vulnerable, at-risk, and underserved people throughout the country. ACDO responds to the needs of deprived and marginalized rural and urban communities by managing and utilizing the available scarce resources in a well-organized, efficient, effective, transparent, and dignified manner to enhance resilience, boost access to education, health services, and infrastructure, ensure food and livelihood security, and promote social protection and inclusion. ACDO has an active presence in most parts of the country and intends to expand its operations to the remaining provinces, as to transform itself into a leading and developed organization that will deliver to and support large number of people who have been affected by the long-protracted and sudden on-set emergencies and regardless of the hardest circumstances that exist in Afghanistan, ACDO has managed to deliver humanitarian and development assistance in most part of country.

Job Description: Conduct surveys and assessments in the communities and provide feedback and suggestions for the strengthening and development of the WASH project. Create positive relations with communities CDCs, SMC, and DED through regular meetings and discussions for identifying and addressing education needs and issues. Lead community-based mobilization and sensitization meetings, and introduce the project activities to project beneficiaries. Support project location and project beneficiaries targeting strategy and criteria. Create plans for establishing Shuras with community members and elders to monitor and support the project activities in the community. Work with the community to identify project needs, and create a work plan, assuring that community members are supporting the project and Community Shura members. Regularly monitoring the project and giving daily, weekly and monthly report to the WASH Engineer & Project Manager. Establish and maintain productive work relationships and coordinate activities with PED, PRRD, Hub Schools, Health Centers and other relevant stakeholders. Develop and maintain a network of external contacts with key individuals in the government, NGO sector, and civil society at the provincial level. Support feedback mechanism within the project to ensure voices from direct beneficiaries and the wider community are continuously shared, captured, and fed into project activities. Support the child protection staff and community-based committees in case management under the child protection component of the project. Communities aware of project objectives, outputs, activities, MEAL systems and ACDO Child Protection Policies. Facilitate project activities information at all events such as training, workshops and awareness sessions. Assist joint monitoring visits with the government officials (district relevant authorities) to the project sites. Support implementation of project baseline, mid-term, and final evaluation. Support and advocate Community Shuras to fill full their activities and guide them accordingly. Develop project weekly narrative reports and submit them to the Supervisor on a timely manner. Any other related task as assigned by the Project Manager and/or Senior Management Team (SMT).

Job Requirements: **Qualifications:** 12th Grade, Priority will be given to bachelor's degree holders. Bachelor's degree holder with 4 years of relevant experience and 6 years of relevant experience with 12th Grade. Experience in a relevant or similar position in humanitarian projects is required. **Skills:** Strong oral and written communication skills in Pashto and Dari, English skills will be an asset. Knowledge of the community structure, dynamics, and development. At least 4 to 6 years of experience in community mobilization, particularly in community participation, conflict resolution, and resource mobilization. Knowledge of the value of education in Holy Islam, child development, and the current trends of education in Afghanistan. Ability to cope well under pressure, work irregular hours, and meet tight deadlines. Sound organizational skills and ability to prioritize and deliver assignments promptly often under severe time pressures. Experience in needs assessment, project monitoring & evaluation, and program development Good knowledge and experience in Afghanistan Humanitarian system/context, WASH and Emergencies. Experience in coordination with government authorities, communities, donors, and beneficiaries. **Language skills:** Fluent oral and written skills in Pashto and Dari, fluent in English will be a plus point

Submission Guideline: Qualified applicants are highly encouraged to apply for the position and submit their applications (Cover Letter and CV together) NOT Educational and Work Certificates, to the attention of the Human Resource Department at <https://forms.gle/cuUKcrVbkLX6Xdxg9> until 04:00 pm (Afghanistan Standard Time) on Aug 11, 2025. Shortlisted candidates will be directly contacted for a written test and consequently for an interview. If you are not contacted TWO WEEKS after the closing date, please know that your application has not been successful for the post. Submission Email: <https://forms.gle/cuUKcrVbkLX6Xdxg9>

Education & Experience

4 years of relevant experience in the implementation of WASH and construction or similar projects in a humanitarian/recovery context

Must Have

Completion of higher school, a bachelor's degree is desirable

Educational Requirements

Compensation & Other Benefits
